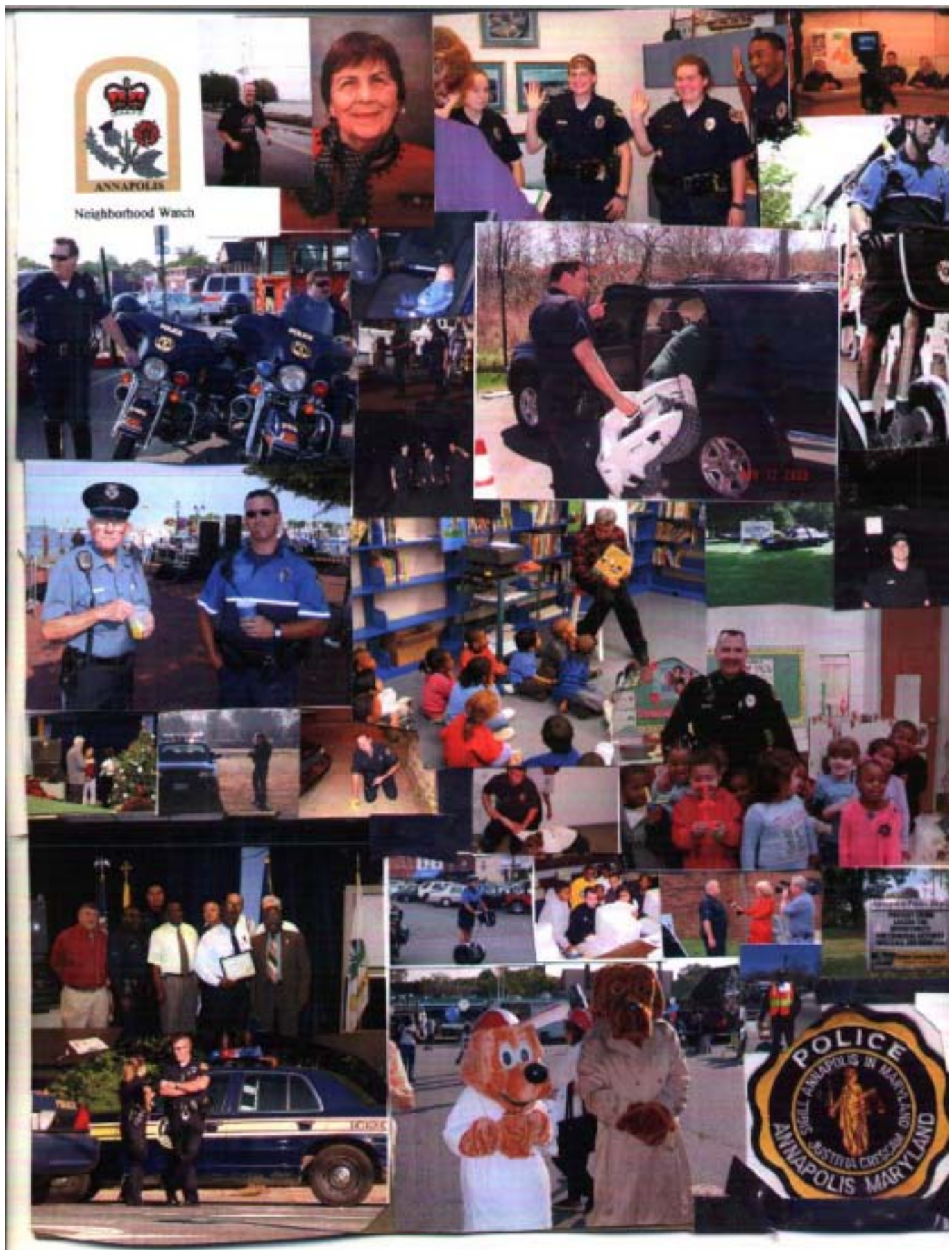


# ANNAPOLIS POLICE DEPARTMENT 2003 ANNUAL REPORT



# Mission Statement of the Annapolis Police Department

*The **Annapolis Police Department** is dedicated to preserving the quality of life in Annapolis by ensuring the community's livability, safety and security. We are committed to providing the highest standards of police service through adherence to the values of honesty, integrity and the respect of human dignity to all.*

## Organizational Values of the Annapolis Police Department

*Maintain professionalism in every facet of our operations and maintaining only the highest levels of personal integrity;*

*Preserve democracy and freedom by recognizing the constitutional rights of all;*

*Develop and actively build a strong community partnership to help with the identification of and solutions to neighborhood problems;*

*Establish a mutual trust within the community, through honest deeds and actions; and*

*Motivate people to take a proactive approach to improving their quality of life.*

## A Message from the Chief of Police



I am proud to present the 2003 annual report of the Annapolis Police Department. Year 2003 in review tells us that members of the Annapolis Police Department strive to improve the quality of life for the citizens of Annapolis. As always, we are guided by our mission statement and our organizational values.

The year end crime report reflects a slight increase in overall Part I crime, year 2002 vs 2003. However, I am pleased to report these numbers reflect a significant reduction in violent crime. For example: aggravated assaults are down 10% and robberies are down 5%. Much of the credit for this decrease is attributable to the cooperative efforts between the citizens of Annapolis and the police department.

The Community Services Section continued its fantastic outreach efforts aimed at involving citizens and police together to fight crime. What began as a 30-second public radio station summary of police activity has blossomed into a daily, comprehensive report on virtually all police and crime activity in the City. It is read by over 600 E-mail subscribers and countless others who view it on the City's web site. This network also proved effective in times of emergency. Minute by minute updates were issued over the cyber based Neighborhood Watch Network concerning the passing of Hurricane Isabel through the area. Citizens were constantly kept up to date and assured that its government was responding to the various needs. This was so successful, that the Emergency Management Office has decided in the future to continue using the system for future emergencies.

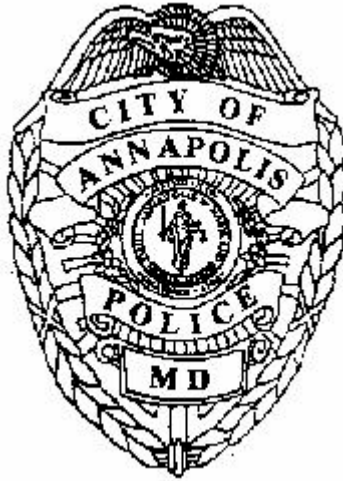
Once again, police officers staged summer camps in which at risk children enjoyed working with the officers in the positive role of mentors. Great success was enjoyed by all involved with the Soccer, Sailing, and Fishing Camps. Even though Anne Arundel County decided to end the DARE program, Annapolis still has two officers assigned full time to the city's schools.

Our efforts will continue at the same level in 2004. Renovation of the police headquarters building is set to begin in May. Once completed, Annapolis will have a state of the art facility for years to come.

In conclusion, I am confident that you will enjoy reviewing the 2003 Annual Report. I strongly believe that the citizens of Annapolis support and respect their police department in its commitment to their quality of life. I am truly honored to serve with the men and women of the Annapolis Police Department.



# OATH OF OFFICE



"I, \_\_\_\_\_, do swear that I will support the constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland and support the constitution and enforce the laws thereof; and that I will, to the best of my skill and judgement, diligently and faithfully, without partiality or prejudice, execute the position of Police Officer according to the constitution and laws of this state".

## *The City at a Glance*

### **Annapolis Police Department**

#### **Organized**

1867

#### **Chief of Police**

Joseph S. Johnson

#### **Full-Time Sworn Police Officers**

126 Authorized Positions

#### **Civilian Members**

46 Full Time

31 Part Time

#### **Volunteers**

7 Civilians

#### **Budget**

12.4 million (FY04)

#### **Bicycle Officers**

13 Certified/Trained Officers

#### **Canine Officers**

3 Specially Trained K-9 Teams

#### **Calls for Service**

42,450 in 2003

#### **Starting Police Officer Salary**

\$35,047

#### **Police Officer Training**

20-22 weeks upon entry

5-8 weeks post academy

9 weeks of Field Training

30 Hours of In-Service training annually

### **City of Annapolis Government**

#### **Settled**

1649

#### **Chartered**

1708

#### **Mayor**

Ellen Moyer

#### **2003 City Counsel**

Louise Hammond

Sheila M. Tolliver

Classie G. Hoyle

George O. Kelley Sr.

David H. Cordle

Cynthia A. Carter

Michael W. Fox

Joshua Cohen

#### **City Budget**

55.5 million (FY03)

#### **City Government Employees**

481 Full Time 137 Part Time

#### **Service Area**

7.2 square miles

#### **Population**

35,838

#### **Proximity**

Located between Baltimore  
And Washington DC

## *Retirements in the Year 2003*

Lieutenant Robert E. Beans Sr - Retired November 1, 2003 after 32 years of service  
Corporal James Doran - Retired October 1, 2003 after 25 years of service

## *Promotions for the Year 2002 Officers*

Lieutenant Gregory W. Imhof promoted to Captain  
Sergeant D. Wayne Darrell promoted to Lieutenant  
Corporal James V. Scott promoted to Sergeant  
Officer First Class David W. Garcia promoted to Corporal  
Officer Floyd Carson promoted to Officer First Class  
Officer Tania Hernandez promoted Officer First Class  
Officer Christopher Kintop promoted to Officer First Class  
Officer Sean T. Leary promoted to Officer First Class  
Officer Craig E. Medley promoted to Officer First Class  
Officer Christopher Rice promoted to Officer First Class  
Officer Nicole Vaden promoted to Officer First Class

## ***Community Awards***

### **Lions Club - Public Safety Appreciation**

Sergeant Brian Della, Corporal Hue Bibbs,  
Officer First Class Kevin Krauss and Officer First Class Michael Sophocles

### **Annapolis Optimist Club - Respect for Law Dinner**

Sergeant Paul Gibbs

### **Governors Crime Prevention Award**

Officer First Class Hal Dalton, Department Chaplain Reverend Norman Crews,  
the Clay Street Public Safety Team and the Annapolis Police Department

### **Sons of the American Revolution**

Officer David Stokes

### **Baltimore Sun Police Officer of the Year - Crime Prevention Efforts**

Officer First Class Joseph Ridely

### **Reverend Martin Luther King Jr. Humanitarian Award**

Chief Joseph S. Johnson

### **Department of Public of Public Safety and Correctional Services Maryland Community Crime Prevention Institute - 2003 National Night Out Winner**

The Annapolis Police Department

### **State Highway Administration - Exemplary Efforts in Enforcement of Traffic Safety Laws and Safety Belt Use**

The Annapolis Police Department

## ***City of Annapolis Employees of the Month for February***

For efforts with arresting an armed drug dealer  
Corporal David Garcia, Officer First Class Joseph Ridley and Officer Floyd Carson

## ***Mayors Proclamation***

For efforts with organizing, planning and coordinating special events Sergeant Paul  
Gibbs

## *Annapolis Police Department Awards*

### **Unit Citation**

President's Day weekend we experience the largest snowstorm in our area's history. Throughout the 2-day snowfall, members of Platoon 2, 3, 4 and 5 ensured that their homes and vehicles were sufficiently dug out to faithfully respond to work. Many early for their shift and where necessary those with 4-wheel drive vehicles car pooled with those that did not. As a result, patrol staffing levels were met and our carried out. Their professional dedication to duty is commended.

**Members of Platoon 2:** Sgt. Greg Kirchner, Cpl. John Freeman, Ofc. Carl Bouie, Off. James Bryant, Off. Tania Hernandez, Ofc. James McNeill, Off. Christopher Rice and Off. Amy Strieby.

**Members of Platoon 3:** Sgt. Timothy Hall, Cpl. James Spearman, Off. Gary Black, Ofc. David Dixon, Ofc Mark Ferguson, Off. Kevin Freeman, Off. Colleen Jay, Off. Christopher Kintop, Ofc Markus Sexton, Off Marcus Trise and Off Nicole Vaden.

**Members of Platoon 4:** Sgt. Neal Shea, Cpl. Joseph McKiernan, Ofc. Christopher Amoia, Off. Jennifer Crews-Carey, Ofc Timothy Lowe, Off. Justin Lynam, Off. Anthony Thomas and Ofc. Christopher Tucker.

**Members of Platoon 5:** Sgt. Karen Powell, Cpl. Mark Seidel, Off Scott Allen, Off Kristoffer Becker, Ofc Adam Dufrense, Ofc Robert Galusha, Off Ryan Holby, Ofc. Lisa Purkins and Ofc Curtis Reese.



## REVIEW OF 2003

During 2003 FBI Part I increased 6.6% to 2484 Part I offenses. While overall Part 1 crime increased there was a 7.1% decrease in violent crimes. There were significant changes in several categories. Aggravated Assault declined 11% and Motor Vehicle Theft increased 44%. Homicide showed a 20% increase however, the total increase in the number of homicides was 1.

Category/Year	2002	2003	+/- %
Homicide	4	5	+20%
Rape	15	17	+11.7%
Robbery	149	141	-5.6%
Aggravated Assault	253	228	-11%
Burglary	414	406	-2%
Larceny	1380	1482	-7%
Motor Vehicle Theft	115	205	+44%
<b>TOTAL</b>	<b>2330</b>	<b>2484</b>	<b>+6.6%</b>





Robert Beans

The Community Services Section is commanded by Robert Beans. Mr. Beans joined the Annapolis Police Department in January 1971 as a sworn police officer rising to the rank of lieutenant. He was promoted to lieutenant in November of 1998 and has been the commander of the Community Services Section since his promotion. Lieutenant Beans retired in November 2003 at the rank of lieutenant. He continues to head the Community Services Section as a civilian. Mr. Beans has his BA from Sojourner-Douglass College.

## COMMUNITY SERVICES SECTION

The Annapolis Police Department utilizes a proactive Community Services Section to educate the public in crime prevention techniques as well as motivate citizen involvement in crime prevention initiatives. To illustrate that commitment, below are a few of the achievements of the Community Services Section:

293	Residents attended Neighborhood Watch Training
425	People attended Drug Awareness Training
171	Child Safety Seat Installations & Inspections
9	New Neighborhood Watch Block Captains Certified
1052 hours	Donated by Auxiliary Officers & Volunteers
82 hours	Donated by Chaplain Norman Crews

The Community Services Section also operates many Community Outreach Programs. A few examples of these programs are:

Neighborhood Watch  
 Neighborhood Watch Fax Notification - 276 daily recipients  
 WNAV Radio Program  
 Security Surveys  
 Business Watch  
 Coats For Kids  
 CPR Training  
 Community Mediation  
 Daily Police Activity Report emailed to subscribers and posted in the Neighborhood Watch Section of police website.  
 Hispanic Liaison - 2 bilingual members of the Community Service Section.  
 Reality Program - Early intervention drug/alcohol abuse prevention initiative for teens and young adults.

**Community Services Crime Prevention Outreach Training Program**  
**Instructor: Community Service Specialist Norman Crews**

During 2003, Community Services Specialist Crews conducted 73 Crime Prevention Seminars throughout the City of Annapolis with 380 residents attending. Residents received training on how to reduce criminal opportunities in and around their community. Residents were shown how to reduce areas that attracts criminal behavior in their community. They were also shown how to conduct home security and commercial surveys. How to mark their property and record serial numbers was also a part of this training.

**Community Neighborhood Watch Block Parties**

During 2003, Community Services Section and uniformed officers attended 8 Community Block Parties with approximately 1,135 people attending. Block parties bring law enforcement and the community together as a team to reduce crime. It also gives residents an opportunity to meet their Post Officers, and share information about their community's concerns. Block parties promotes getting to know your neighbors and their regular patterns so that each will be able to report any activity that doesn't fit with regular schedules.

**Annapolis Police Neighborhood Watch Monthly Meetings**

During 2003, the Annapolis Police Department hosted 12 community meetings on the second Tuesdays of the month with 293 residents attending. Residents received training on how to report suspicious activities occurring in their neighborhood and what law enforcement officers need when a crime is being reported and why. Residents are given the names of their Post Officers and are encouraged to meet them. Residents are taught how to work with the police instead of relying on the police to keep their community safe.

**Youth Crime Prevention Program**  
**Coordinator: Officer First Class Carl Bouie**

During 2003, the Annapolis Police Department newest program to reduce juvenile crime, "I Know I Can Youth Project" has been a great success with over 350 youth participating. Coupled with the Patuxent Prison Inmate's Reason Straight Program, the "I Know I Can Project" has shown an increase in popularity with youth attending the area schools and the City of Annapolis Summer Camps. This program has allowed school staff and police officers to bridge the gap of justice in this 21st century by helping kids make the right decision when confronted with the wrong circumstances.

**Hispanic Liaison Community Services Telephone Service**

The Annapolis Police Department employs a bilingual Community Services Specialist who is available on a daily basis to receive telephone calls from Spanish speaking residents. Callers are referred to the proper person(s) or agencies to address their needs. Interpretation is rendered as needed to at least begin the process. Non-Spanish speakers also may call in if they are dealing with a Spanish speaker, and telephone interpretation is provided to address any immediate concerns. The liaison also mediates many disputes between English and non-English speakers when possible.

### **Hispanic Liaison Community Services Walk-in Services**

The Hispanic Liaison maintains regular office hours at police headquarters to provide services similar to the above which cannot be resolved over the telephone. Spanish speakers often use this service to file police reports for non-immediate matters requiring a police report. Officers that encounter Spanish speakers in the field may refer them to the walk-in service for non-immediate matters as well. While the primary concern is law-enforcement issues, the Liaison often can provide referral assistance for many and varied other concerns. This is a non-appointment, first come, first served service, but appointments may be made for the more in-depth matters.

### **ALERT Presentation Program**

**Coordinator: Community Service Specialist Robert Emory**

During 2003 the Annapolis Police Department's Auto Larceny Education Reduces Thefts (ALERT) Program presented over 10 radio, TV and movie ads to help prevent auto theft, auto vandalism and theft from auto. These ads ALERT operators to always act to prevent a crime, keep valuables out of sight. ALERT also suggest anything you can do to make it more time consuming and discouraging for a thief, do it. Another popular ad aired was the "Watch Your Car" program. This program allows police to stop vehicles displaying the "Watch Your Car" decals being operating between 1:00 a.m. and 5:00 a.m. The owners of these vehicles displaying the decal, give permission to any local, county, state or federal duly sworn law enforcement officer to check this vehicle for ownership.

### **C-SAFE Foot Patrol**

**Officer: Officer First Class Joseph Ridley**

During 2003, C-SAFE foot patrol officer spent over 586 hours in communities in Parole, Eastport and Clay Street. C-SAFE foot patrol focuses on prevention and communication; teaching residents how to report suspicious activities has been a great success. Residents talk about their concerns, which range from burglary to vehicles exceeding the posted speed limit. C-SAFE foot patrol officer has won the support of the public through community policing problem solving.

### **APD Internet Based-community Services -Outreach Program**

Every week day, the Public Information Officer (PIO) issues a daily briefing of police activity for the prior twenty four hours (seventy two, if on a Monday). This report summarizes virtually all significant crimes that have occurred in the City of Annapolis. Many crimes are deemed too "minor" to be published in the public media. Yet, citizens time and again say they want to know about all crimes occurring in their neighborhoods. The Daily Report is a source for such information unedited and unfiltered by the media. The latest crime trends are also detailed. "Breaking News" is also sent over the network with up to the date information on unfolding events. Traffic advisories and suspect lookouts demonstrate how the program aids both the police and the public. It has been so successful, that the Department of Emergency Management considers it one of its primary vehicles to get information to and from the public in the event of major events. It has become a vital component of the Homeland Security effort as a quick and efficient way to keep everyone current on fast changing circumstances. A daily crime prevention tip or community concern is also included.

A brief version of the report is read on the local commercial AM radio station. Listeners are informed that they can receive the full version via fax, e-mail, or view it on the Neighborhood Watch Website. This has proven to be immensely popular. Over 600 individuals have signed on as subscribers by e-mail. Readers are encouraged to communicate back by e-mail as well. The PIO fields several inquiries , concerns , suggestions and comments daily via e-mail. Many people have found e-mail to be a very comfortable way of communicating with the police- people are asking questions and providing information that they just would not do by telephone or in person.

The reports are also archived since their inception. There is a word search provision, which means you can not only review prior reports, but also research specific incidents, trends, or locations.

To start receiving this vital information, go to <http://www.annapolis.gov/government/depts/police/commevents.asp> to check out the report . There is a link at the top that enables you to become a subscriber just by clicking. It is free of charge and your email address is not shared with anyone. It is also just as easy to unsubscribe, if for any reason you do not find it useful to you.





Director Gary Simpson

The Office of Emergency Management is commanded by Director Gary Simpson. Director Simpson joined the Annapolis Police Department in June 1970. He retired from the Annapolis Police Department in July 2002 at the rank of Captain to assume the civilian position as Director of the Office of Emergency Management. Director Simpson has a BS from the University of Maryland.



2003 Annual Report

## OFFICE OF EMERGENCY MANAGEMENT

The Office of Emergency Management administered about \$700,000 in grant funds. These funds were used to improve the Fire Department Hazardous Materials Unit, finish outfitting all police officers with Personal Protective Equipment, purchased new CAD/RMS servers, order new portable radios, and address some training costs.

The Office of Emergency Management continues to expand its intelligence gathering and distribution efforts. Information coming into the department is reviewed and forwarded to the appropriate public safety agency. Liaisons continue to be maintained with federal, state and local support agencies as part of a regional response capability.

The Office of Emergency Management has partnered with the National Institutes of Justice on several public safety projects including the development of a first responder training simulation called CRISIS.

### Communications Section

Calls For Service 2000 - 2003				
Month	2000	2001	2002	2003
January	2491	2587	2592	3003
February	2595	2801	2667	2689
March	2979	2901	2833	3389
April	2757	3014	3162	3603
May	3660	3835	3329	3735
June	3012	3237	3725	3918
July	3086	3607	3536	4096
August	3091	3525	3406	3827
September	2969	3504	4260	3849
October	2952	4402	3400	3872
November	2955	2935	3023	3334
December	2704	2923	3079	3135
TOTAL	35,233 96.2 per day	39,271 107.6 per day	39,012 106.8 per day	42,450 116.3 per day





During the calendar year 2003, the Communications Section received 42,450 calls for police services. This was an increase of 3,438 calls. For 2003 the Communications Section handled an average of 116.3 calls per day compared to 106.8 in 2002. The city also received \$1,000,000 in new E911 equipment. This equipment updates the 911 system and among other things allows dispatchers to track the location of 911 calls placed from E911 equipped cellular telephones. With the installation of the new E911 equipment the dispatchers moved into a new Communications Center. The new center operates on computer based equipment.

### Emergency Operations Center

The Emergency Operations Center is activated when an emergency occurs within the city. The center allows representatives from all city agencies to come together in one location for a coordinated response to issues as they evolve. A new state of the art center is scheduled to begin construction in 2004.

### Information Systems Management Section

The section is staffed by two civilian Computer Systems Administrators is responsible for the overall maintenance and development of all police department computer systems. These systems include the mobile data system, handheld system, workstations and laptop computers as well as the software associated with these systems.





Captain Barbara Hopkins

The Administrative Services Division is commanded by Captain Barbara Hopkins. Captain Hopkins joined the Annapolis Police Department in March 1973. She was promoted to Captain in September 1994 and has been Commander of Administrative Services since 1995. Captain Hopkins has a BA from Kent State University, a MA from George Washington University and is currently working on her Ph.D. from Capella University.

## **ADMINISTRATIVE SERVICES DIVISION**

### **Training**

During the year the Annapolis Police Department provided 86 training opportunities to 211 officers and civilians. These included Leadership Training and Advanced Crime Scene Processing which were sponsored by the agency. In addition, mandated in-service training was provided to all sworn and civilian personnel as well as 28 officers from 6 other law enforcement agencies.

### **D.A.R.E**

Five officers provided Drug Abuse Resistance Education at 11 schools to 1025 students. Starting in the 2003-2004 school year Anne Arundel County Board of Education has discontinued the D.A.R.E curriculum in its schools. The D.A.R.E. Instructor, Officer Sanders, also functions as school resource officer at Anne Arundel County's alternate school for troubled youths, the J. Albert Adams Academy.

### **Selection**

During 2003, 380 applicants were processed for six different job classifications. Twelve Police Officers, two Parking Enforcement Officers, one Crossing Guard and one Community Services Section Supervisor were hired.

### **Armory**

All officers completed the twice yearly Firearms Qualification Course as well as yearly Use of Force and Firearms Safety training.

### **Fleet Maintenance Section**

The Fleet Maintenance Section is responsible for the maintenance of all of the vehicles used by the Annapolis Police Department. The unit is staffed with one civilian mechanic. In addition to routine maintenance the mechanic installs the equipment and markings on new patrol vehicles entering the fleet.



### **Property and Evidence Section**

The Property and Evidence Section is responsible for the storage of evidence, found and confiscated property. The unit also maintains the inventory and issuance of property and equipment purchased by the department.

### **Polygraph Unit**

The Polygraph Unit consists of two members from other units in the department. Each polygraph operator is trained and certified through the Maryland Institute of Criminal Justice which is accredited through the American Polygraph Association. The examiners complete an initial three month course with yearly seminars. Polygraph examinations are used to assist in criminal investigations and background investigations of police officers and community service officers.



### **Records Section**

The Records Section maintains the filed copies of police reports and traffic citations. The section also maintains the arrest records of persons arrested by the Annapolis Police Department. The personnel assigned to this section maintain the files and respond to requests for copies of police reports. Also housed within the section is the Warrant Control Officer who is responsible for maintaining the arrest warrants and criminal summons pending service by the members of the agency. During 2003 the section processed 7,700 reports, 2,847 arrest records, 4,590 traffic citations, 9,576 summons and 1,453 warrants.



### **Planning and Research**

The Planning and Research Unit consists of the Payroll Section, Uniform Crime Reporting, Budget and Purchasing. The Payroll section is tasked with tracking each member's use of leave time and ensuring that the member receives the correct amount in their paycheck. The Uniform Crime Reporting section classifies each offense report that is written. A monthly tally of the classifications is then forwarded to the Federal Bureau of Investigation (FBI). The classification was established by the FBI as a way of tracking crime trends in the United States. The Budget section develops the budget for the entire department.



### **Parking Enforcement Officers**

The Parking Enforcement Unit is comprised of Parking Enforcement Officers who enforce parking regulations in the downtown area. In many instances this unit relieves patrol officers who then can concentrate on other types of enforcement. Traffic Parking Officers are part time officers who assist with the enforcement of parking regulations and pedestrian crossings in the downtown area on weekends. Both the Parking Enforcement Officer and the Traffic Parking Officer assist with traffic control during special events.



### **Purchasing Unit**

The Purchasing Unit is staffed by a civilian clerk who is responsible for the purchase of all supplies and equipment for the agency. In addition to purchasing she also monitors the officers' uniform cleaning allowance and expenditures.





Captain Glenn Cross

The Operations Division is commanded by Captain Glenn Cross. Captain Cross joined the Annapolis Police Department in November 1974. He was promoted to Captain in August 1999 and has been the Commander of the Operations Division since his promotion.

## OPERATIONS DIVISION

The Operations Division is comprised of five patrol platoons and the Special Operations Section. Each patrol platoon is supervised by a Sergeant and a Corporal. Each platoon works a ten hour day for 24 hour seven day a week coverage. Patrol Lieutenants - Watch Commanders oversee all of the platoons. Each of the platoons consist of officers who specialize in different areas such as crime scene processing, hostage negotiations, accident reconstructionists, DARE instructors and DUI intoximeter operators, just to name a few.

Members of the Patrol Division responded to more than 40,000 requests for police services during the year. Officers effected 2,341 arrests and issued 6,386 violation notices for traffic related infractions. In keeping with a community based policing concept, officers logged over 5,800 hours of foot patrols as well as conducting over 73,000 business checks.

Members of the Patrol Division were involved with the following significant events:

July 15, 2003 officers responded to the boat ramp in Truxton Park for a vehicle in the water. As they arrived witnesses advised that a female driver was in the vehicle. Officers entered the water and were able to free the driver from the vehicle. The unconscious driver was brought to shore by the officers and transported to Shock Trauma where she recovered. The officers involved were Sergeant Kirchner, Sergeant Shea, Corporal Redondo, Officer Crews-Cary, Officer Lee, Officer Pyle and Officer Carson.

Officer Truitt is assigned to the Eastport Area since July 2003. He has made a great effort to ensure the liveability of his patrol area. During the last 6 months of 2003 Officer Truitt led his platoon in arrests with over 100 criminal arrests including 16 drug related arrests. Officer Truitt's efforts and dedication to making Annapolis safe is just one example of the efforts of numerous officer every day.

During 2003 members of the Operations Division, using Grant funds, worked 1590 hours of overtime staffing special details. These included operations targeting Robbery, Burglary, Thefts from autos, Prostitution and Narcotics. This program resulted in 2218 business checks, 48 arrests and detail officers handling 667 calls for service.

## **SPECIAL OPERATIONS SECTION**

### **Neighborhood Enforcement Team**

Officers from the Neighborhood Enforcement Team (NET) focuses on quality of life issues in specific communities and with the help of community residents provides concentrated enforcement activities to alleviate those issues. The team, in conjunction with the Community Services Section, assists the residents in maintaining the quality of life once the team moves to another community. As a result of their work in the communities they seized \$4,925, 42.3 grams of cocaine, 53.5 grams of marijuana and 9 vehicles.



### **Canine Unit**

The Canine Unit provides additional patrol support to the Patrol Platoons as well as conducting building searches and suspect tracks for increased officer safety. The unit conducted 106 narcotic detection scans which led to 74 arrests and the seizure of \$11,663 in U.S. Currency and 18 vehicles. As a result of searches conducted by the K-9 team 4 suspects were arrest and 1 suspect was bitten.

### **Special Events**

The Special Events Coordinator reviewed 65 parade/rally permits during 2003, an increase of 10%. Thirty-six of those events required staffing by members of the agency. A total of 679 officers worked 5,334 hours at a cost of \$212,442.

### **Bike Unit**

The Bike Unit is a part-time unit composed of officers from various divisions. The unit provides specialized patrol during Special Events and other times when ease of movement through congested areas is needed.





## **Marine Unit**

The Marine Unit is a part-time unit staffed by members of the Operations Division. The unit provides police patrols during the boating season on the waterways within the City of Annapolis. The Marine Unit provides support to special events such as the Blue Angels, 4th of July Fireworks and Parade of Lights. The unit also provides mutual aid to the Maryland Natural Resources Police.

## **Annapolis Special Emergency Team**

The Annapolis Special Emergency Team (A.S.E.T) is a group of specially trained officers from various units within the agency. The team is used for high risk incidents such as hostage/barricade situations and narcotic search warrants. The team is also supported by paramedics from the Annapolis Fire Department who accompany the team. The team executed 49 search warrants and there were no hostage/barricade incidents.

## **Victim Assistance Unit**

The Annapolis Police Victim Assistance Unit is located at 2001 West Street. The unit provides victims support, information and referrals to the appropriate sources of help in the aftermath of crime. Some of the information provided include:

- Information provided in reference to Police Procedures

- Information on resources available in and around our community

- Victim Advocacy for the victim and family

- Crime prevention tips and security suggestions for your home and business

- Emotional support and so much more





### **Foot Patrol Unit**

The Foot Patrol Unit continues to focus on quality of life issues, conducting 7,027 business and bank checks and responding to 1,479 calls for service. During 2003 the unit acquired 2 Segway electric transporters which they use in their patrols.

### **Traffic Safety Unit**

The City of Annapolis had 650 reported accidents during 2003, decrease of 21%, with no fatal accidents. Members of the Traffic Safety Unit handled 114 (17%) of the reported accidents.

### **Crossing Guards**

The School Crossing Guards are a dedicated group of individuals who assist young school students safely cross city streets. These part time individuals work in all types of weather to ensure the safety of our children.

### **Honor Guard**

The Honor Guard is one of several part-time units composed of officers from various divisions within the agency. The unit is composed of a lieutenant, a sergeant, a corporal and 8 officers. The unit attends police officer funerals and participates in various parades and ceremonies in the area.





Captain Stanley Malm

The Criminal Investigation Division is commanded by Captain Stanley Malm. Captain Malm joined the Annapolis Police Department in March 1980. He was promoted to Captain in November 1998 and has been commander of the Criminal Investigations Division since his promotion. Captain Malm has a BS from the University of Maryland and a MS from Johns Hopkins University.

## CRIMINAL INVESTIGATIONS DIVISION

- 68% of Part I cases assigned were closed
- 63% of violent crimes cases assigned were closed
- 74% of all cases assigned were closed

### Vice & Narcotics Unit

During 2003 the Vice & Narcotics Unit made 108 arrests. Narcotics Unit investigations resulted in 48 search warrants and the seizure of 17 vehicle and \$168,494. This was a 37% increase in search warrants, a 5% decrease in seized vehicles and a 4% increase in currency seized.

Narcotics Seized by Type and Amount (2002 - 2003)			
TYPE	2002	2003	5-yr average
Cocaine (powdered)	1033	469	463
Crack	896	677	886
Heroin	1.5	3.4	n/a
Ecstasy	35	0	n/a
Marijunana	1041	953	1126
PCP	313	0	n/a
Note: All weights in grams unless otherwise noted.			

### **Asset Forfeiture Unit**

The Asset Forfeiture Unit works closely with all Criminal Investigations Division units to assist with financial investigation.

Asset Forfeiture Unit			
	2002	2003	5-yr average
Vehicles Seized	141	160	178
Vehicles Forfeited	28	9	22
Buy Backs	112	130	144
Buy Back Revenue	\$38,430	\$40,911	\$47,679
Currency Seizures	\$69,129	\$64,614	\$70,245
Currency Forfeited	\$50,361	\$38,100	\$39,367
Total Available	\$184,832	\$180,832	\$169,177

### **Liquor Inspection Unit**

During the year the unit conducted 371 inspections of the 96 licensed liquor establishments within the City of Annapolis. They conducted 3 covert underage compliance checks. There was a 74% compliance rate down from 84% in 2002.

### **Forensic Services**

The Forensic Services Unit processed 120 crime scenes and recovered 631 latent fingerprints. The unit did 3,067 latent fingerprint comparisons resulting in the identification of 25 suspects. The unit also provided photographic services at 87 City of Annapolis events and fingerprinted 641 civilians for various background checks including child daycare and recreation volunteers.



Captain Gregory Imhof

The Office of the Chief is commanded by Captain Gregory Imhof. Captain Imhof joined the Annapolis Police Department in June 1981 and promoted to captain in April 2003. He has been commander of the Office of the Chief since 1999. Captain Imhof has a BA from the University of Maryland and is a 1999 graduate of the FBI National Academy.



Amy Seipp  
Administrative Assistant

## **OFFICE OF THE CHIEF**

### **Accreditation**

The Annapolis Police Department is in the process of becoming accredited by the Commission on Accreditation for Law Enforcement Agencies. This requires that the department meet over 400 standards of performance as judged by a panel of law enforcement professionals from outside the agency. The department completed the 3 day on-site inspection in December 2003. We expect to become fully accredited at the March 2004 Quarterly Conference of the Commission of Accreditation of Law Enforcement Agencies.

### **Internal Affairs Section**

During 2003 there were 42 complaints filed with the Internal Affairs Section, up 1 from 41 complaints in 2002. There was an increase in excessive force complaints from 2 in 2002 to 5 in 2003, 14% decrease in misconduct complaints, and a 40% decrease in policy complaints. In 2003 47% of the complaints were filed by citizens the remaining 53% of the cases initiated from personnel within the agency indicating the agency continues to do a good job of policing itself.

### **Inspectorial Services Unit**

The Inspectional Services Unit is responsible for auditing each unit within the police department at least once every three years. These audits are designed to ensure that the units are following policy and to assess the efficiency of the unit. Based on the results of these audits policy changes may result to improve the efficiency of the unit and provide better customer service.

### **Administrative Assistant**

The Chief's Office is also staffed by an administrative assistant. The administrative assistant functions as the executive secretary for the Chief of Police as well as maintaining the personnel files. Mrs. Seipp has been Chief Johnson's secretary since his arrival as Assistant Chief in 1992.



## 2003 Internal Affairs Complaints

Complaint Type	Exonerated	Unfounded	Not Sustained	Closed	Sustained	Open/ Suspended	Total
Excessive Force	0	0	4	0	0	1/0	5
Traffic Accidents	0	0	0	0	20	1/0	21
Misconduct	1	1	0	2	1	1/0	6
Policy Violations	0	1	0	2	4	2/0	9
Admin.	1	0	0	0	0	0/0	1
Grand Total	2	2	4	4	25	5/0	42



From left to right:  
Sgt. Eric Deuschle, Accreditation Unit & Inspectional Services  
Sgt. Phil Herman, Internal Affairs Section  
Cpl. Hubert Bibbs, Internal Affairs Section



## Volunteer Activities

### Fishing Camp

During the summer members of the Annapolis Police Department sponsored two Youth Fishing Camp. Thirty-six at risk children from low income or single parent households learned about fishing, the environment and completed a community service project. The children were able to interact with the officers in a mentoring and informative environment. At the end of the week the children left the program with a shirt, hat, fishing rod, tackle box and a better understanding of the environment and the police officers. The equipment and lunches were purchased with contributions from local businesses and organizations with the staffing provided by off-duty officers.



## Parole Community/Annapolis Police Youth Soccer Camp

The Annapolis Police along with the HotSpot team held a soccer camp for about 20 children ages 8-12. The camp provided instruction in soccer as well as an opportunity for the children to interact with positive role models. The event was also supported by local community organization, churches and businesses who provided items for the children.



During the summer the Annapolis Police Department along with Chesapeake Region Assessable Boating (CRAB) held a three day sailing camp for at risk youth. The camp was held mostly at Sandy Point State Park. The program ended with the participants sailing from Sandy Point to the City Dock in conjunction with the "National Night Out" activities being held at Susan Campbell Park.

## Special Olympics Law Enforcement Torch Run

On May 29, 2003 members of the agency, their families and other law enforcement officers donated their time and efforts to carry the torch for the Maryland Special Olympics on a 9.3 mile run from the Chesapeake Bay Bridge to the State House in Annapolis. In addition to their time and efforts the officers donated approximately \$1350.00 to the Maryland Special Olympics.





## *Law Enforcement Code of Ethics*

As a law enforcement officer, my fundamental duty is to serve mankind, to safeguard lives and property, and to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder, and to respect the Constitutional rights of all people to liberty, equality and justice.

I will keep my private life unsullied as an example to all, maintain courageous calm in the face of danger, scorn or ridicule, develop self-restraint, and be constantly mindful for the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity, will kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendship to influence my decision. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held as long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such as acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...law enforcement.



## *Contacting Your Police Department*



### **POLICE HEADQUARTERS**

199 Taylor Avenue  
Annapolis, Maryland 21401  
(410) 268-9000  
Fax (410) 268-9472

### **CRIMINAL INVESTIGATIONS**

(410) 349-0217  
(410) 349-1986  
(410) 349-1473  
(410) 348-1120  
Baltimore Line (410) 269-4045  
Fax (410)-349-4647

### **VICE and NARCOTICS**

(410) 349-4593

### **INTERNAL AFFAIRS**

(410) 263-7988  
Fax (410)-263-1259

### **STAFF INSPECTIONS/ACCREDITATION**

(410) 263-7990

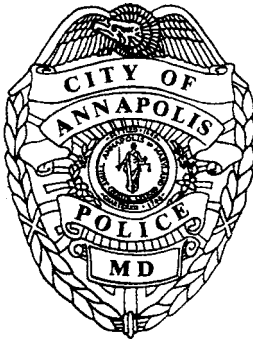
### **WORLD WIDE WEB**

[www.annapolis.gov](http://www.annapolis.gov)  
[police@annapolis.gov](mailto:police@annapolis.gov)



# ANNAPOLIS POLICE DEPARTMENT

*"Commitment to Excellence"*



The ANNAPOLIS POLICE DEPARTMENT is looking for a few good men and women. JOIN our team, challenge yourself and help others! We are looking for men and women who want to excel and lead the way.

The Annapolis Police Department is a full service Police Department which serves the Capital City of Maryland. The City is host to four million visitors a year.



- Starting salary for Police Officer is \$35,000
- Take home car program for officers who are City residents.
- An officer receives sick days, paid vacation days, paid holidays and paid personal days. Overtime and off duty court time are paid at the rate of one and one half of your pay.
- Insurance is available. Health insurance includes Dental, Life, Prescription, Medical and Vision.
- At the time of retirement you receive up to 67 ½ % of your active duty pay. Upon retirement the City will pay 80% of your health insurance costs.
- Officers wishing to further college level education may do so with the City reimbursing your tuition up to \$1000.00 per fiscal year.
- Officers assigned to patrol will work four 10 hour work days per week.

Upon completion of the probationary period the officer may be assigned to or request to be assigned to any of the following units;

- *Operations Division Uniform Patrol*
- *Criminal Investigations Division*
- *Vice and Narcotics*
- *Neighborhood Enforcement Team (N.E.T.)*
- *Traffic Safety Unit*
- *K-9 Patrol, Bicycle Unit, Marine Unit*
- *Annapolis Special Emergency Team (A.S.E.T.)*
- *Education and Training*
- *Recruiting*
- *Crime Prevention*

**COME JOIN OUR TEAM!** Applications are accepted on a continual basis.

**More information** contact the Recruiting Officer at 410-268-9000 or [www.annapolis.gov](http://www.annapolis.gov).

The Annapolis Police Department is an Equal Opportunity Employer

IN MEMORY  
Of  
Officer Shane Evans

December 15, 1968 to September 5, 2003



On September 5, 2003 the Annapolis Police Department lost one of our fine young officers in a tragic non-duty traffic accident that occurred while he was on his way to work. Officer Shane Evans was with us for too short a time and we along with his family and friends will dearly miss him. This annual report is dedicated in his memory.